

**FRANKLIN COUNTY
BOARD OF COMMISSIONERS
373 South High Street, 26th Floor
Columbus, Ohio 43215**

J O B A N N O U N C E M E N T

WORKING TITLE: E911 Coordinator
(Non-Bargaining)

PCN: 131006

SUPERVISOR: Director, Board of Commissioners

PRIMARY RESPONSIBILITIES: Responsible for assessment of inventory regional technology services, equipment and personnel. Develops Public Safety Answering Points involving Emergency Operations Plans and Annexes (e.g. long and short term planning for integrations, upgrades and digital implementations). Coordinates Tactical Interoperable Communication Plans. Acts as the point of contact person for Regional Collaboration and Cooperation for Central Ohio's Public Safety Answering points (e.g., Secretary to the Franklin County E911 Governing Board and the Chairman of Franklin County Public Safety Answering Point Management Group). Schedules and conducts bi-monthly meetings of the PSAP Management Group. Acts as liaison between PUCO, City of Columbus and Franklin County on matters related on 911 and E911. Responsible for Regional Planning for Next Generation Technology. Provides testimony in supporting 911 and E911 at legislative hearings. Responsible for developing 911 and E911 training programs. Handles communication forum for system and implements wide education and information sharing between partner agencies. Coordinates upgrades of technology and identifies problems and resolves them. Coordinates address, annexation and jurisdictional changes in Franklin County. Maintains MSAG records. Create and maintain an integrated countywide 911 and E911 mapping system.

MINIMUM QUALIFICATIONS: 6 courses in business administration: management science or public administration (or 6 mos. exp.); 3 courses in supervision (or 3 mos. exp.); 1 course in public relations (or 1 mo. exp.); or equivalent. **Preferred Qualifications:** Associate degree in a related field; 3 years technical experience with enhanced 911 and computer Aided Dispatch systems, and 3 years experience in or with a public safety communication center.

Screening Criteria:

- Ability to read, analyze, and interpret complex documents
- Ability to create and deliver effective presentations to public safety executives, elected and appointed officials
- Ability to deal with complex problems and issues at all phases of implementation
- Demonstrate leadership and the ability to form regional collaboration

DEADLINE FOR APPLYING: Wednesday, March 11, 2009

STARTING SALARY: \$22.02 per hour with comprehensive benefit package

If interested, apply on-line at www.franklincountyohio.gov/commissioners/hr

-EOE-

2/24/09